

AWSA SOUTHERN REGION

POLICIES & PROCEDURES

MANUAL

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NOTE: For the purposes of this manual the word “mail” shall indicate the use of the USPS or electronic means for transmittal. 1/04

1.0 TOURNAMENTS

1.1 Regional Tournament

1.1.1 Bids for Regional Tournament Sites

Bids for the AWSA Southern Regional Tournament will be voted on by the AWSA Southern Region Council one season prior to the tournament. The EVP must initially solicit bids for the regional site in January (19 months in advance) each year. All bids for the tournament shall be submitted in writing (1 copy electronically) on the current official bid form (APPENDIX III IN WORD) with all the details to the EVP. Bid detail will be presented to council prior to the Southern Region Meeting scheduled for the Winter or Annual Summer Session. Deadline for voting is preferred at Summer meeting (one year prior to event) or Winter meeting (7 months prior to event). Voting can be as early as the Winter meeting (19 months in advance) or by electronic ballot if absolutely necessary.

1/18

The sanction fee for the AWSA SR Regional Tournament will be \$300. 1/22

AWSA Southern Regional Tournament requirements for sponsoring water ski clubs are as follows:

The following list of requirements is intended to be a guideline for water ski clubs who are hosting the annual AWSA SR Regional Tournament. Please note that some items are listed as mandatory and other items are listed as customary and/or optional.

MANDATORY REQUIREMENTS

1. The AWSA Southern Region Council shall have complete control of the AWSA Southern Regional Tournament and the EVP will be its representative in all decisions regarding the operations of the tournament. The EVP will mediate all registration problems that apply to the entry of a skier in the Southern Regional Water Ski Tournament. This is of the utmost importance, because a skier must ski in the Regional Tournament in order to ski in the Nationals. (This authority does not preclude the authority of the AWSA Rule Book nor the authority of the Chief Officials of the tournament.)
2. The AWSA Southern Regional Tournament will be an AWSA sanctioned "Record Capability Tournament". The class of each event whether "E", "L" or "R" will be the same as is stipulated for the National Water Ski Tournament. 1/07
3. The tournament shall be scheduled to be completed two (2) full weeks prior to the start of the National tournament. 1/83

4. The tournament shall be operated according to the following format:
 During the bidding process the LOC and EVP are to agree on the most efficient number of days for the tournament to be run based on the number of lakes and other factors. (i.e. expected number of entries). Their final decision will be included in the final bid form (see Appendix III) for the review and approval of the SR Council. 1/23

NOTE: Multiple Lake Site definition: single piece of land containing two or more sites for competition within reasonable walking distance of each other.
5. The hosting club will provide a meeting room of adequate size for the AWSA Southern Region Council and General Membership Business meeting.
6. The Southern Region will provide a Council approved standard medal for the first five (5) places for all divisions. The Regionals History document should be used to indicate the numbers of medals that should be ordered for each division/event. Any medals (standard medal only) not awarded are to be returned to the EVP for use next year. Any shortfall in the number ordered versus the number needed, shall be ordered after the tournament, and shipped to the recipient. 1/18
7. The standard medal will have a separate plate, identifying the division/event/placement separately attached in the space provided on the back of the medal. All standard medals not awarded at the Regionals shall be returned to the EVP for use the following year. 1/09
8. The hosting club, at their option, may customize the standard medal to include the sponsoring clubs name and/or the location of the Regionals. The deadline for the submittal of the design for the customized medal is at the midwinter meeting, immediately prior to the Regional tournament. If they choose to make this change to the standard medal, the hosting club will be responsible for any die charges and other costs involved over and above the basic cost of the standard medal. The hosting club will work closely with the EVP to control the amount of medals that will be available to be awarded at the tournament, so that there is not an excess. The Regionals History document should be used to indicate the numbers of medals that should be ordered for each division/event. 1/10
9. The hosting club will provide (at a minimum) one (1) Overall Award for each division. 1/03
10. The hosting club will provide room accommodations during the tournament (the same number of nights as the tournament) for the following tournament officials, except for the Chief Judge, Chief Technical Controller, and Assistant Chief Technical Controller who will come in one night early to prepare for the tournament: 1/12

Chief Judge
Asst. Chief Judge

Chief Driver
All Appointed Drivers

All Appointed Judges	All Assigned Judges
Chief Scorer	All Appointed Scorers
Safety Director	Asst. Safety Director
Chief Technical Controller	Asst. Chief Technical Controller
Chief Announcer	Asst. Chief Announcer

If for any reason, one of the alternate officials takes the place of an appointed/assigned official, that alternate official will receive room accommodations for the tournament.

11. Provide for an Awards Banquet on the evening of the day that the final Junior (defined as Boys and Girls 1-5) events are scheduled to be completed. 1/22
12. Provide T-shirts, banquet tickets, etc. for contestants. 1/22

1.1.2 Scheduling, Practice and Miscellaneous

The Chief Technical Controller shall have priority over practice at the tournament site on the day before the tournament, should the site still need preparation.

Practice shall be at the option of the Tournament Sponsor (as approved by the EVP) and is acceptable before or during the Tournament on unused water. 1/18

1.1.3 Entry Qualifications and Skier Seeding

Entry requirements will be based on the AWSA Ranking List as presented, with the cutoff date of 3:00 a.m. Eastern Time on the first Thursday after the preceding National Tournament. 1/18

Skier scores from tournaments, class C and above, between the cutoff date (COD) and the absolute final day for entry (late entry date) to the Southern Regionals, that meets or exceeds the locked in base number required for their events/division, in either the Ranking list by "Rank" or by raw score, shall be qualified to enter the Southern Regional Tournament. 1/09

All entries for the AWSA Southern Regional Tournament shall have a minimum of a Level 6 Ranking except Boys & Girls 1 & 2 and Men & Women 5, 6, 7, 8, 9, 10 and 11. These skiers may enter with a Level 5 Ranking. 1/15

All skiers listed in the AWSA Rankings list in the Open Men, Open Women, Master Men and Master Women divisions, shall be automatically qualified to enter those respective skiing divisions/events, regardless of their ranking level. 1/15

The first place event winning skiers, without regard to ranking level and who scored in their events at their respective current ski year state tournament, shall be allowed to ski in that event at the Southern Regionals Championship 1/09

Overall three event skiers with an Overall Level 5 Ranking and who skied and scored three events at their respective state tournament, shall be allowed to ski in all three events at the Southern Regionals Championship. 1/15

Regionals are to be seeded by the Southern Region National Seeding Committee representative using the AWSA National Ranking List. 1/09

An electronic copy of the ZIP file, produced by WSTIMS, of the AWSA Southern Regionals shall be sent to USA-WSWS/AWSA headquarters competition department, the Southern Region Seeding Committee representative and the EVP immediately following the tournament. 1/10

1.1.4 Towboat Selection

The Southern Region shall use the current years' AWSA Nationals Towboat draw to assign the boats to pull each age divisions events. The towboat assignments shall be posted on the regions website when available from AWSA and also posted at the tournament site along with the skier running orders. 1/10

1.1.5 Officials' Length of Service

Senior and Regular Judges and Scorers, Drivers, Regional Safety Directors, Technical Controllers and Announcers may submit their name for consideration as an official for the Southern Regional Tournament annually without any limitations to times served. 1/16

1.1.6 Regional and National Officials Selection Process - General

A. By November 1 a letter must be sent by the EVP to each Judge, Driver, Scorer, Technical Controller, Safety Director and Announcer of the Southern Region asking if they desire to be an appointed official at the Regionals and the Nationals: 1/18

B. Qualifications required of officials:

a. Chief Judge: AWSA Senior 3 event Judge.1/11

b. Appointed/Assigned Judge, Driver, Scorer, Technical Controller, Regional/National Safety Director and Announcer: Regular/Senior AWSA rated official. 1/12

Immediately after the deadline (November 30) for responses, the EVP shall compile a list for each category and send it to the Council and Directors for voting. All votes should be returned

to the Chairman of the Tellers committee by December 20th. The votes shall be reviewed by the Tellers committee. The results will be announced at the Southern Region Mid-Winter Meeting. 1/22

1.1.7 Selection of Drivers for Regionals

The EVP will send out the customary request form to all Regular and Senior three event Drivers asking that they indicate their interest in driving the Regionals. 1/12

The EVP will send out a ballot to the Council & Directors and they will return their votes for each of the candidates. To appear on the ballot, the official must reply to the Officials' Request form sent by the EVP in November of the year prior to the Regional Tournament. The selected Officials will be announced at the Midwinter meeting of the Southern Region. 1/18

At the Regionals, other Regular & Senior Drivers on site may request to drive events and will be allowed to do so with the approval of the Chief Driver, the Chief Judge and the EVP. 1/00

Number of Drivers appointed:

The Chief Driver, LOC and EVP will agree on the number of Drivers to be Appointed based on the number of lakes to be used and the expected entries for the tournament as outlined in Mandatory Requirements 4 above. 1/23

NOTE: Appointed Judges at Regionals shall not be allowed to drive. 1/00

1.1.8 Selection of Judges, Scorers, Safety, Technical Controllers and Announcers for Regionals

Appointed/assigned officials are to be selected by vote of the Southern Region Council. To appear on the ballot, the official must reply to the Officials' Request form sent by the EVP in November of the year prior to the Regional Tournament. The selected Officials will be announced at the Midwinter meeting of the Southern Region. 1/18

Number of Judges appointed:

The Chief Judge, LOC and EVP will agree on the number of Judges to be Appointed/Assigned for the tournament based on the number of lakes to be used and the expected entries for the tournament as outlined in Mandatory Requirements 4 above. 1/23

Number of three event Scorers appointed:

The Chief Scorer, LOC and EVP will agree on the number of Judges to be Appointed/Assigned for the tournament based on the number of lakes to be used and the

expected entries for the tournament as outlined in Mandatory Requirements 4 above.
1/23

Number of Safety Directors appointed:

One Lake Site - Chief Safety, 1 assistant Safety (Regional rating required) 1/12

Two or more Lake Site - Chief Safety, 1 asst. Safety (Regional rating required) 1/12

Number of three event Technical Controllers appointed:

One Lake Site - Chief Technical Controller 1/12

Two or more Lake Site - Chief Technical Controller, 1 asst. Technical Controller 1/12

Number of Announcers appointed:

One Lake Site - Chief Announcer, 1 assigned Announcer 1/12

Two or more Lake Site - Chief Announcer, 1 assigned Announcer 1/12

All Regional Officials shall receive complimentary banquet tickets (no duplication if also a skier).

1.2 AWSA Nationals Officials' Selections

- 1.2.1 Senior Judges, Scorers, Safety Directors and Announcers may complete the Nationals Officials' Request form in November of the year prior to the AWSA National Tournament and have their names placed on the ballot for consideration as Appointed or Assigned Officials at the AWSA National Tournament. The Officials will be announced at the Midwinter meeting of the Southern Region. 1/18
- 1.2.2 Senior Drivers may complete the Nationals Officials' Request form in November of the year prior to the AWSA National Tournament and have their names placed on the ballot for consideration as Appointed or Assigned Officials at the AWSA National Tournament. The EVP will send out the customary request form to all Senior Drivers asking that they indicate their interest in driving the Nationals. The EVP will send out a ballot to the Council & Directors and they will return their votes on the candidates. The Officials will be announced at the Midwinter meeting of the Southern Region. 1/22
- 1.2.3 Regular Judges, Scorers and Safety Directors may complete the Nationals Officials' Request form in November of the year prior to the AWSA National Tournament and have their names placed on the ballot for consideration as Assigned Officials at the AWSA National Tournament. The Officials will be announced at the Midwinter meeting of the Southern Region. Soon after the announcement (Midwinter meeting) of the names of those individuals who will represent the Southern Region at the National Tournament, the EVP shall notify all of these persons for final acceptance, and send USA-WSWS Headquarters

and the President of AWSA the name and position of each person selected to work the Nationals. 1/18

1.2.4 Nationals Officials' Length of Service

Senior and Regular Judges, Scorers and Announcers may submit their name for consideration as an official for the AWSA National Tournament annually without any limitations to times served. 1/12

1.3 Other Tournaments

1.3.1 Scheduling Tournaments

The State Federations may hold scheduling meetings prior to the Midwinter meeting of the Southern Region to coordinate and schedule their tournaments and activities for the upcoming year. 1/22

There are two protected weekends during the sanctioning year: the State Championships and the Southern Regional Tournament. There is not to be a sanctioned tournament in the Region/State on these protected weekends, whichever applies. 1/09

The State Tournaments shall be scheduled to conclude two full weekends prior to the start of the Southern Regionals. If a State tournament is scheduled on an alternate weekend due to conflicts, this mandate will apply to that weekend. 1/09

1.3.2 Sanction Approval

When a tournament sanction is requested, the EVP's sanction approval must go to USA-WSWS headquarters before USA-WSWS headquarters will approve the tournament.

If there are changes to the officials who are listed in the sanction application, it's preferred that the sanction application be changed. However, changes may occur just prior to a tournament. In that case, the Chief Judge and Chief Scorer must ensure that the Official Work Record and the Official Work Assignments in WSTIMS be accurate. Officials who were brought in from OLR (on-line registration) and do not work the tournament are to be manually removed, and those who replace the officials as listed in the approved sanction application must be manually added. The WSTIMS file is the official record for the tournament and must be correct when submitted. 1/22

When there is a problem either up front or after the event, it is the responsibility of the EVP to rectify the problem and if it cannot be done, he can revoke the tournament

sanction or down grade the classification and have the scores removed from all ranking lists that apply (AWSA and/or IWWF) per AWSA rule 1.14. 1/22

1.3.3 Tournament Fees

A tournament registration fee, payable to the Southern Region of AWSA, as listed below, for all AWSA SR Class C or higher sanctioned tournament shall be forwarded by the sponsoring club, after filing the electronic form available through the USA-WSWS Sanction system on the usawaterski.org website to the Executive Vice President. These fees are in addition to the AWSA sanctioning fees for a tournament. EVP approval will not be granted until this registration fee has been received. (1/22)

Class CFX, 1/2 day – (evening tournament, Tuesday, Wednesday or Thursday) \$50
Class ELR, 1/2 day – (evening tournament, Tuesday, Wednesday or Thursday) \$100
Class CFX, one-day tournament: \$100
Class CFX, two-day or more tournament: \$150
Class EL or R and Cash Prize tournament: \$175

If the tournament is cancelled, \$50 of the regional sanction fee will be retained by the region as an administrative fee to pay for the regional guide and other expenses and will not be refunded to the sponsor. 1/22

The Annual USA-WWF Hall of Fame Tournament fees will be paid and allocated as a donation to the USA Water Ski & Wake Sports Foundation (USA-WWF) on behalf of the AWSA Southern Region.

Southern Region State(s) Federation Membership shall be recognized by all Southern Region States for participants (skier and official) in any sanction tournaments, other than the State Championship Tournament (additional Federation fees not applicable). State Federation Memberships are based on the calendar year as identified in State Federation Policy & Manual. 1/22

2.0 RECORDS AND MEETINGS

2.1 Records

2.1.1 AWSA Southern Regional Records may only be set at the Southern Regional Tournament.

2.1.2 Only "legal" residents of the AWSA Southern Region, as defined in Article III Section 1 of the Southern Region Bylaws, may set Regional records. 1/05

- 2.1.3 Slalom, Trick and Jump records shall be recorded and listed as a raw score of the events score, rather than an aggregate of the score (except Tricks) per the following examples:
1/05

Tricks – aggregate total of the raw scores from both passes

Slalom – Buoys @ line length/metric speed kph – i.e. 2 @ 16.00/55 kph

Jump – distance – ft/ meters @ metric speed kph/ramp ht. – i.e. 135/41.1 @ 54 kph/5.5

- 2.1.4 Overall records: The score generated by the current Regionals Scoring Standard, as noted in the AWSA Rulebook and the Official Scorebook shall be the number used to determine an overall record. If the new number exceeds the current record, then it shall replace the old record. There shall not be any compensation for the variability of the Regionals Scoring Standard as stipulated in the AWSA Rulebook and the Official Scorebook. 1/07

2.2 Southern Region Record Certificates

The Southern Region uses a specially designed record certificate to present to skiers who set Southern Regional Records. These certificates should be presented at the Regional Tournament if possible or mailed shortly thereafter. 1/91

The Southern Region also has participation certificates for the new Boys I & Girls I competitors. 1/91

2.3 Site of Midwinter Meeting

The AWSA Southern Region Council determines the site of the Midwinter meeting. It is recommended that it be near the center of the region.

The EVP must make arrangements for the Midwinter meeting. This includes the meeting site (Saturday and Sunday (if necessary) meeting rooms, and preparing an agenda to be sent to the Southern Region Council, Southern Region Committee members, the State Federation Presidents, the National Directors and the Honorary National Directors. Also, the location and times must be mentioned in the EVP winter newsletter and posted on the AWSA South website. Also, the location and times must be mentioned in the EVP winter newsletter and posted on the AWSA South website. 1/22

2.4 Summer Meeting

The EVP must work closely with the Southern Regional Tournament sponsor to make arrangements for the summer meeting. The EVP must also prepare an agenda to be sent to

the Southern Region Council, National Committee members, Honorary National Directors and the Region Directors.

2.5 Minutes of Meetings

Minutes of each Membership and/or Council Meeting shall be posted on the AWSA South website under the Governance tab within one month following the meeting. These minutes will be a draft copy pending approval at the following meeting. 1/22

3.0 SOUTHERN REGION COUNCIL

3.1 The AWSA Southern Regional Council has the authority to set, change and enforce policy at any Regional Council Meeting (provided there is a quorum present) within the bounds of the AWSA Southern Region and AWSA National Bylaws. The membership only directs the Council. Therefore, council vote is necessary on those issues voted on by the membership to make them official policy.

3.2 Council members are to be elected at the State Championships each year according to the Bylaws of each of the State Federations.

Each State must determine its Council members and the Federation President shall notify the EVP. The EVP must then prepare a roster, including addresses and phone numbers, of all Directors and Council members. A copy of this roster should be mailed to USA-WSWS Headquarters, the AWSA President, Council members and Southern Region National Committee members. These tasks must be completed as soon as all information is available.

4.0 ELECTRONIC BALLOTING PROCEDURES OF THE SR COUNCIL

4.1 The author of an issue for Council consideration shall present the issue in resolution form to the Executive Vice President for processing by the Council. The resolution shall contain the following information:

- A. Title of the resolution
- B. Specific wording of the issue being presented
- C. Proposed date that the issue will be effective i.e. immediately upon approval of the ballot, 1st day of the next calendar year, etc.
- D. Relevant and pertinent documentation and data supporting the issue

4.2 The Executive Vice President shall present the resolution, in electronic form, to the Council for a discussion period of ten (10) days.

- 4.3 At the end of the discussion period, the author will review the discussion of the Council and may revise the resolution to reflect the input of the Council, then have the resolution re-presented to the Council for further discussion, again with a ten (10) day discussion period or have the Executive Vice President proceed to a Ballot using the original or revised wording of the issue. This decision will be the choice of the author without undue bias.
- 4.4 The Executive Vice President shall prepare a Ballot, in electronic form, to be sent to the Council for voting that meets the criteria outlined in section 4.1 A- D and is approved by the author of the issue. The time span for the Council to vote on the Ballot shall be set by the Executive Vice President.
- 4.5 The votes shall be counted as noted in Roberts Rules of Order, Newly Revised in the following manner:
 - A. Yes votes will signify approval of the Ballot.
 - B. Measures must pass by the appropriate amount of affirmative votes cast on the issue from among those eligible to vote.
- 4.6 Upon receiving the votes of the Council, the Executive Vice President shall send by electronic mail the results of the voting for review by the Council. The Council shall have a period of five (5) days to review and verify/change their vote on the Ballot after which the Ballot will be considered ratified and placed in effect on the date approved in the Ballot. If a Council person does not respond to the Ballot voting review, the Executive Vice President shall assume that their vote has been recorded correctly.
- 4.7 The Executive Vice President shall send to the Secretary, the Ballot as presented and the voting record, whether approved or disapproved, for inclusion in the official records of the AWSA Southern Region.

5.0 SCHEDULE FOR PAYMENT FOR EXPENSES RENDERED BY VOLUNTEERS

- 5.1 Payment of expenses to National Committee Persons:
Annual funds (January 1 through December 31) in the amount of \$400.00 per trip, if needed, will be authorized for members of the IAC and additionally \$400.00 per trip, if needed, for members of other National Committees and Chairpersons of National Committees who are required to travel and attend meetings. The EVP will check and authorize expenditures not to exceed \$400.00 per required trip. It will be the responsibility of the committee members who have a requirement to request this assistance from the EVP. 1/15
- 5.2 Payment of Expenses to National Tournament Officials
The EVP is responsible for paying the appropriate amount to certain National Appointed Tournament Officials of the Southern Region. Prior to the Midwinter meeting, the Southern

Region will pay \$300.00 to each of the Southern Region Officials that were appointed by the Southern Region Council and served in their respective official capacity at the past National Tournament. This includes Judges, Drivers, and Scorers. 7/15

The Seeding Committee representative shall receive \$100.00 for expenses incurred during the ski year. The total paid prior to the Midwinter meeting is based on the amount of officials required by the AWSA to operate the National Tournament. 7/15

5.3 Payment of Expenses to National Directors

The EVP is responsible for paying the appropriate amount to the National Directors of the Southern Region. At the Midwinter meeting the Southern Region will pay, for the previous calendar year, the past EVP and National Directors \$400 per trip to each of the two (2) scheduled meetings of the AWSA Board of Directors, for a total of \$2400.00. 1/15

5.4 Payment for State Federation Junior Development Clinics

The EVP is authorized to pay each State Federation that sponsors a sanctioned Junior Development Clinic, in the calendar year, a stipend of \$600.00 for that calendar year. This equates to a total expenditure of \$4200 for the seven Southern Region states. All expenditures will be paid out of the General Fund (NOT the Junior Development Fund). The EVP is authorized and given discretion to pay out any unused stipends as warranted. 1/23

5.5 Payment for Regional Junior Development Clinics

The Region may host a sanctioned Regional Junior Development Clinic for Southern Region junior athletes during a calendar year, which shall be approved by the Southern Region Junior Development Committee and the Regional Council. The EVP is authorized to pay a stipend of \$1500 from the General Fund (GF) per calendar year for expenses associated with hosting a sanctioned Regional Junior Development Clinic. The Southern Region Junior Development Committee shall be responsible for selecting the junior athletes, proportionately, from all of the states of the Southern Region that will participate in the clinic(s). The Southern Region Junior Development (JD) Committee Chair will administer the funding of the sanctioned Regional Junior Development Clinic. Upon the EVP receiving written documentation of the Regional Clinic(s) expenses from the Southern Region JD Committee Chair, the funds will be disbursed to pay those expenses. Documentation is to include the name of the hosting site(s), sponsoring Ski Club(s) name, any invoices/receipts and the number of participants listed by the Southern Region JD Committee Chair. The GF and the JD Fund are separate. The JD Fund allows the SR JD Committee and Chair to fund-raise and to utilize all the funds they have raised through sponsorships, auctions, raffles, etc. The GF allows the SR to support Junior Development activities through a budgeted stipend each year. 1/23

5.6 Payment for Officials Clinics

The EVP is authorized to pay to each State Federation \$200 for a traditional, on site (in State) officials clinic and \$100 for one virtual electronic type officials clinic hosted (types listed below) and for each clinic hosted, in their state during the calendar year. The maximum distributed to each state shall be \$800 per calendar year for all events hosted. 1/18

Approved AWSA Traditional and Virtual Clinic Types:

Judges Clinic

Scorer Clinic

Drivers Clinic

Safety Clinic

Upon the EVP receiving written documentation of the clinics held, these funds will be disbursed prior to the end of the calendar year in which the clinics were held. Documentation is to include the name of the State Federation, hosting site, sponsoring Ski Club name and the amount of participants for each type of clinic. The total of the funds disbursed will be equal to the amount of clinics held in the Southern Region. 1/15

6.0 APPOINTMENTS

The EVP shall select a Treasurer and may select a Secretary immediately following being elected to office. 1/22

7.0 COMMITTEE ASSIGNMENTS

7.1 The EVP must recommend Southern Region members to serve on all AWSA Designated and Special National Committees, except the Executive Committee. 1/22

After recommendations have been made by the EVP and confirmed with the individual, a roster must be compiled and mailed to USA-WSWS Headquarters, National Committee members, Southern Region Council members, and the new President of AWSA - once he/she has been elected. This information should be in the mail no later than two weeks after the Nationals. These assignments are submitted for approval of the President of AWSA. New committee representatives will act as committee observers until after the Winter AWSA board Meeting and then will take over as committee representatives. 1/22

The following Regional Committee assignments are to be made at the same time as those of the National Committees.

7.2 Regional Teller's Committee

The chair of the Southern Region Teller's Committee and the members (a panel of three, not on the ballot, from separate states, selected from Council, Directors and Committee members to be selected two weeks prior to the Regional Meeting), in accordance with the Southern Region

Bylaws, must be appointed by the EVP. The committee chairman shall be announced in the EVP winter newsletter. 1/18

8.0 AWSA & USA-WSWS DIRECTOR QUALIFICATIONS

8.1 No person shall be eligible for election to the office of AWSA or USA-WSWS National Director unless such a person has the following qualifications:

A. Mandatory Qualifications 1/00

Candidates for AWSA & USA-WSWS Board membership must possess:

1. U.S. Citizenship
2. Current valid USA-WSWS membership

In addition, they must meet at least two (2) of the following qualifications:

3. Previous membership on the AWSA or USA-WSWS Board of Directors
4. Membership on an AWSA or USA-WSWS National Standing Committee
5. Membership on an AWSA Regional Council
6. Current AWSA Judge, Scorer, Technical Controller, Regional Safety Director or Boat Driver with Regular or Senior rating
7. Approval of the AWSA SR Regional Council

B. Desirable Qualifications 1/96

In addition to the mandatory qualifications, the following background factors are to be considered as desirable for Board membership, and are to serve as guidelines for Regional Elections:

1. Ability to travel and attend AWSA Board meetings
2. Good knowledge of the functions of AWSA
3. Good organizational background
4. Good character and personality traits
5. Ability to communicate well
6. No conflicts of interest
7. Active in the sport of water skiing in some capacity

USA-WSWS Director Qualifications 1/99

The candidate will be required to meet the qualifications of 8.0

- A. In addition, the candidate must have served no less than two (2) full years on the AWSA Sport Discipline Board, as a voting member, prior to election to the USA-WSWS Board per USA-WSWS Bylaws Article VI A. 2 (a) (1).

9.0 SOUTHERN REGION WINTER NEWSLETTER

The EVP must prepare and distribute a newsletter at least two times year. It must include the location and dates of the Regionals, the location and dates of the Nationals, the location and dates of the Midwinter Meeting and other announcements of importance and interest to the Southern Region as a whole. This may be accomplished by a posting of the information on the AWSA South website by December 1. 1/22

10.0 REGIONAL GUIDE

The Southern Region Council voted to publish only a Digital version of the Southern Region Guide. The EVP is responsible for providing the content and layout to USA-WSWS and they publishes the Southern Region Guide for the EVP and the Region for a minimal cost on the USA-WSWS website in the Disciplines > Slalom, Tricks & Jump Skiing> Resources> 20XX Regional Tournaments Guides tab1/22.

11.0 PAST EVP PLAQUE

The newly elected EVP is responsible for ordering a standard plaque for the immediate past EVP. This plaque is generally presented at the Midwinter General Membership Meeting if the past EVP is there. Otherwise, it is presented at the Summer Open Meeting. This plaque is to be ordered from the Trophy Shop, Gainesville, FL. They have all details (designs) on file and need only the inscription to be engraved on the plaque. This should be ordered by mid-November. 1/18

12.0 FINANCIAL STATEMENT

The Financial Report of the Southern Region is due to USA-WSWS January 15th of each year. The report covers the period January 1 - December 31 of the current year. The Region produces a standard Profit & Loss financial report from the regions financial accounting program for submittal of this report. 1/12

APPENDIX I Invitation to Clubs to Bid on the Southern Regional Tournament Ver. 7/2004

Date

To: AWSA Affiliated Clubs Southern Region

From: (name) Executive Vice President

Re: (year) AWSA Southern Regional Bids

The Council and the General Membership of the Southern Region approved at the mid-winter meeting in January 1993 to have the bidding for the Southern Regional Tournament take place prior to the current year's regional tournament. This will allow potential sponsors more lead time to prepare for the following year's tournament.

I am therefore, with this letter, soliciting bids for the xxxx Southern Regionals. If your club intends to bid, notify me immediately so that I can forward a copy of the bid package to you for completion of your bid.

I will utilize the following timetable for this process:

1. Bid Packages may be requested until deadline of May 15, (year).
2. Bid Packages must be returned to me by deadline of June 22, (year).
3. Ballot prepared and sent to Council with a voting deadline of Wednesday after the State Tournaments.
4. Results will be announced at the (year) Regionals.

This schedule should allow sufficient time for everyone to complete the packages and the council to consult its constituents before and during the State Tournament prior to casting its votes.

The Bid Form is available in hard copy and/or electronically in Microsoft Word. Please specify your preference.

Thank you for your attention to this matter.

cc: Southern Region Council
Honorary Vice Presidents

APPENDIX II Letter to potential Sponsor of the AWSA Southern Regional Tournament Ver. 7/2004

Date

Mr. Joe Bidder
123 Water Ski Road
Anywhere, SR 00000

Dear Sir,

Enclosed you will find the application form for the xxxx Southern Regional Tournament. Please fill out and return 1 electronic copy via USPS or an electronic copy to me by June 20 so that I can send it on to the Council for voting.

I have enclosed a copy of the synopsis for the past XX years of the Southern Regional Scorebook so that you will have a feel for the amount of Officials that were used and the number of skiers in each event. On page three (3) of the application you should list the number of Officials that you feel will be necessary to operate the tournament in an efficient manner at your site. Please make note of the minimums established by the Southern Region Council.

Please note that the Council voted in January 2023 to change the days required versus lakes required to operate the tournament to the following:

During the bidding process the LOC and EVP are to agree on the most efficient number of days for the tournament to be run based on the number of lakes and other factors. (i.e. expected number of entries). Their final decision will be included in the final bid form (see Appendix III) for the review and approval of the SR Council. 1/23

Multiple Lake Site definition: single piece of land containing two or more sites for competition within reasonable walking distance of each other.

Schedule your dates per the bid form to be “The tournament shall be scheduled to be completed two (2) full weeks prior to the start of the National tournament.”

Thank you for your interest in sponsoring the xxxx Southern Regional Tournament. I wish you success in your bid to be the host.

Sincerely,

Executive Vice President
AWSA Southern Region

APPENDIX III Standard Bid Form for the AWSA Southern Regional Tournament Ver. 1/2023 pg 1 of 4
AMERICAN WATER SKI ASSOCIATION
APPLICATION FOR
(year) AWSA SOUTHERN REGIONAL TOURNAMENT

_____ Last week in July, xxxx _____
Date submitted) (tournament dates-2 full weeks prior to Nationals)

Application to conduct the (year) Southern Regional Tournament is hereby submitted by the

(club name)

(address - city, state, and zip)

Tournament will be held at _____
(name of location, direction to location, etc.)

Entry fee: \$ ___ 3 event - \$ ___ 2 event - \$ ___ 1 event Deadline: July 21, (year) (Saturday prior to tournament)

Late fee: \$ _____ Absolute Deadline: _____
(per 24 hour period) (no entries accepted after this date)

Awards: _____
(please describe - type of the overall award)

Concessions: _____

Camping: _____
(give complete details, fee, how to reserve, restroom facilities, etc.)

Description of spectator areas and parking facilities: _____

Headquarters Motel: _____
(describe fully, distance from site, cost, meeting room(s), etc.)

Standard Bid Form for the AWSA Southern Regional Tournament Ver. 1/2023 pg 2 of 4

Airport: _____
(distance from site, facilities available, etc.)

Officials Meeting: _____
(suggested time and place)

Regional Council & General Membership Annual Meeting : Thursday _____
(suggested location)

Banquet: _____
(menu, extra ticket cost, suggested time and location)

USA-WWF Booth Area and availability of volunteers to operate: _____

Number of tournaments held on your site each year: _____

Number of Record tournaments held: _____

Date of most recent "E, L or R" tournament: _____

Have you ever held a Regional tournament? Yes _____ No _____

List any significant changes or improvements since your last "E, L or R" tournament and/or Regionals:

Give description of Judges towers, including main tower and all

Slalom, Jump and Trick towers: _____
(size, number, height, location)

Give description of on-site communications: _____

Do you have liability insurance? Yes _____ No _____

Type of coverage: _____

Standard Bid Form for the AWSA Southern Regional Tournament Ver. 1/2023 pg 3 of 4

Is site Three or More Lake Capacity? Yes _____ No _____

Multiple lake site definition: single piece of land containing three or more sites for competition within reasonable walking distance of each other. (if so, must plan on 4-day tournament)

Is site Dual Lake Capacity? Yes _____ No _____

Dual lake site definition: single piece of land containing two sites for competition within reasonable walking distance of each other. (if so, must plan on 4-day tournament)

Is site a Single Lake Site? Yes _____ No _____

(if so, must plan for 7-day tournament)

Based on the (year) Regional entries (rides/pulls per division) plus 10%, attached is our proposed daily schedule of events and number of days required for the most efficient use of our site for the Southern Regional tournament. (Subject to the approval of the Region Council)

Attached are aerial photos or a drawing of the site to scale with dimensions of all pertinent items: (such as distance from courses to towers, distance measuring devices relationship to jump course, etc.)

The following recommended minimums were defined as the minimums for the number of Officials required for the Southern Regional Tournament and were ratified by the Southern Regional Council at the January 2012 meeting of the Council. These standards will ensure the efficient operation of the tournament. You may ask for more in any category, and submit them for the approval of the Southern Region Council.

The final selection of officials will be determined per this section of the current Policies and Procedures Manual in; 1.1.8 Selection of Judges, Scorers, Safety, Technical Controllers and Announcers for Regionals

SINGLE LAKE SITE

1 three event Chief Judge
1 three event Assistant Chief Judge

7 three event Appointed Judges
5 Assigned Judges
2 Alternate Judges

1 three event Chief Driver
3 three event Appointed Drivers
1 three event Alternate Driver

1 three event Chief Scorer
2 three event Appointed Scorers

TWO OR MORE LAKE SITE

1 three event Chief Judge
2 three event Assistant Chief Judges

7 three event Appointed Judges
5 or more Assigned Judges
2 Alternate Judges

1 three event Chief Driver
5 three event Appointed Drivers
1 three event Alternate Driver

1 three event Chief Scorer
6 three event Appointed Scorer

1 three event Alternate Scorer

1 three event Alternate Scorer

Standard Bid Form for the AWSA Southern Regional Tournament Ver. 1/2023 pg 4 of 4

1 Safety Director

1 Safety Director

1 Assistant Safety Director

1 Assistant Safety Director

1 three event Technical Controller

1 three event Technical Controller

1 three event Assistant Technical Controller

1 Chief Announcer

1 Chief Announcer

1 Assistant Chief Announcer

1 Assistant Chief Announcer

Additional remarks that may help secure your bid:

(use back if additional space is needed)

We will be responsible for rooms, lunches and banquet tickets for all appointed officials including Judges, Scorers, Technical Controllers, Safety Directors, Drivers, Announcers, and the EVP. Rooms shall be furnished from the night before the tournament through Saturday night. The Technical Controller(s) and Chief Judge shall have one additional day.

We further agree to supply enough help to handle towboats, dock starting, announcing, and safety boats.

One completed electronic copy of this bid, photos, maps, or drawings of our site is enclosed. These will be copied to each Council member by the EVP and also to the National Directors, and the Southern Region permanent file.

We hereby agree to the above and attest the foregoing information is accurate to the best of our knowledge.

Signed: _____ For: _____

(Tournament Chairman)

(Sponsoring Club)

Address: _____

(city, state and zip)

Phone numbers: (work) _____ (home) _____ (cell) _____

Email address: _____